



IMMUNIZATION DATA INSTRUCTIONS, 2024-25

- **Immunization information is collected from parents via the parent PowerSchool portal. *You MUST update your immunization information directly in your parent PowerSchool account under Forms. This is a requirement for ALL families including those who utilize immunization waivers.***
- Instructions on how to log into your parent PowerSchool portal were included in the July issue of *The Angelus* newsletter. Please contact the school office if you have questions about the login process.
- If you choose to utilize one of the Wisconsin state immunization waivers for medical, religious or personal conviction reasons, you **MUST** indicate that in PowerSchool so that our school reporting is accurate.
- The link below can be used as a helpful reference when filling out immunization information in PowerSchool.
 - Go to: <https://www.dhfs.wisconsin.gov/PR/portalInfoManager.do>
 - Click on the link: Public Immunization Record Access (near the bottom of the page).
 - On the Immunization Record Search page, type in your child(ren)’s information in the * areas of the form (First Name, Last Name, Birthdate, and SSN) and click “Search.”